

EVERETT ELTON BRADMAN

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SUMMARY OF QUALIFICATIONS

- Attention to detail, affinity for research, and dedication to producing high-quality work.
- Working knowledge of AP style, *Chicago Manual of Style*, and *Words Into Type*.
- Familiarity with Microsoft Word and Excel, QuarkXPress, FileMaker Pro, and InDesign.

PROFESSIONAL EXPERIENCE

2011-pres. **SENIOR EDITOR**

Bass Player Magazine and bassplayer.com, San Bruno, CA

- Develop story ideas and create annual editorial strategy.
- Recruit, hire, cultivate, and evaluate freelancers.
- Schedule, assign, edit, revise, and proofread freelance submissions.
- Write features, lessons, tech roundups, and music reviews.
- Contribute to and edit company website, Facebook, Flickr, Twitter, and blogs.

2008-2009 **COPY CHIEF**

Computer Shopper Magazine and computershopper.com, New York, NY

- Supervised in-house and freelance copy editors.
- Oversaw in-depth fact-checks for print and web.
- Revised and enforced the style guide.

2004-2007 **EDITOR-IN-CHIEF**

Bass Guitar Magazine, New York, NY

- Led editorial direction, redesign, and creation of style guide.
- Recruited, hired, and worked with freelance writers and editors.
- Wrote profiles, lessons, cover stories, and tech reviews.

2004-2007 **FREELANCE COPY EDITOR**

(concurrent) *Rolling Stone*, *Vibe*, and NYC & Company, New York, NY

- Corrected spelling, punctuation, grammar, photo-credit, and page-number errors.
- Edited documents for NYC & Company, the city's official tourism association.

EDUCATION B.S., Journalism, Florida A&M University, Tallahassee, FL, 1995

Previous experience includes:

FREELANCE COPY EDITOR

Mandala Publishing, San Francisco, CA
San Francisco Bay Guardian, San Francisco, CA
Gamespot.com, San Francisco, CA
San Francisco Chronicle, San Francisco, CA

VOLUNTEER COORDINATOR, Media Alliance, San Francisco, CA